



**Stitcher**  
**Hamilton Family Theatre**  
**Contract Position**

**ORGANIZATION DESCRIPTION**

Drayton Entertainment is a registered, not-for-profit charitable organization and one of Canada's most successful professional theatre companies. We present the finest in live theatre for all ages at seven unique venues across Ontario: the Drayton Festival Theatre in Drayton, Huron Country Playhouse (Mainstage and South Huron Stage) in Grand Bend, King's Wharf Theatre in Penetanguishene, St. Jacobs Country Playhouse and Schoolhouse Theatre in St. Jacobs, and Hamilton Family Theatre Cambridge. In addition to our seven venues, we also operate a Youth Academy in Waterloo, Ontario.

**JOB DESCRIPTION / DUTIES**

Drayton Entertainment is searching for a candidate to fill contract position of Stitcher – Hamilton Family Theatre for the 2023 Season. **The contract will start May 1<sup>st</sup>, 2023 and finish on May 19<sup>th</sup>, 2023.**

**Duties and Responsibilities** shall include but not be limited to:

- Provide your own basic kit for sewing that will include scissors, clear ruler, seam ripper, thimble, chalk or marking pencil
- Assemble costumes as assigned by the Cutter or the First Hand.
- Assist the Cutter and First Hand you are assigned to in the preparation of costumes and follow the instructions of the cutter accurately and efficiently
- Work in a cooperative and efficient manner
- Assist in the cleanliness of the Wardrobe Room
- Report all accidents/incidents to the Head of Wardrobe immediately
- Maintain the machinery that you use to the best of your ability. Inform the Wardrobe Supervisor of any machine problems that may occur so that they may be fixed as soon as possible
- Be assigned by the Head of Wardrobe and/or Wardrobe Supervisor, from time to time as scheduling permits, duties that are not defined in this position profile
- Uphold the professional image and name of the Theatre in good faith during all dealings with staff, guest artists, the public suppliers and other theatre companies

From time to time, other duties may be assigned as required.

**QUALIFICATIONS / REQUIRED SKILLS:**

- Excellent communication skills



- Knowledge and expertise in costume techniques and materials
- Ability to work independently
- Minimum 5 years experience in costume construction/sewing

### **ADDITIONAL INFORMATION**

This position is based at the **Hamilton Family Theatre, Cambridge ON**. Individuals required to work onsite must provide proof of COVID-19 vaccination in accordance with Drayton Entertainment's COVID-19 Vaccination Policy. Accommodations may be requested due to medical exemption.

**Salary:** \$21.00-\$23.00 per hour plus 4% vacation pay (typically a 40 hour work week)

### **CONTACT INFORMATION**

To apply for this position, please send a resume and cover letter to:

Jenine Kroeplin

Head of Wardrobe

Email: [jenine@draytonentertainment.com](mailto:jenine@draytonentertainment.com)

**\*\*When applying, please include the job title in your cover letter\*\***

*Drayton Entertainment is committed to inclusion and diversity in hiring, and encourages all qualified candidates to apply. Drayton Entertainment is committed to providing employees with a barrier free work environment that is free of discrimination and harassment. Accommodations are available on request for candidates taking part in all aspects of the selection process.*